

City of Lauderhill Police Officers' Retirement Plan
Minutes
September 02, 2015
2:00 PM

Call to Order / Roll Call:

Mr. David Hennessy called the meeting of the City of Lauderhill Police Officers' Retirement Plan to order at 2:07 PM at the Lauderhill Police Department, 6279 West Oakland Park Blvd Lauderhill, Florida.

Members Present:

Mr. David Hennessy – Chairman; Mr. Floyd Harris – Secretary; and Mr. Sam Smith – Trustee.

Absent:

Gary Celetti & Kennie Hobbs – Trustees.

Others Present:

Mr. Paul Daragjati – Board Attorney; Mr. Dave Williams – Plan Administrator & Mrs. Patty Ostrander – Administrative Assistant; Mr. Jeff Swanson – Performance Monitor – Southeastern Advisory.

Public Discussion:

No Comments Provided

Approval of Minutes:

The Board of Trustees reviewed the minutes for the August 11, 2015 meeting. Mr. Harris made a motion to approve the minutes, seconded by Mr. Smith. The motion passed 3-0.

Consent Agenda: Warrant Ratification / Approval:

Warrant 477

Payment of \$450.00 to FPPTA for Kennie Hobbs to attend the FPPTA Fall Trustee School in October 2015. Motion by Mr. Harris to approve as outlined, seconded by Mr. Smith. Motion passed 3-0.

Mr. Hennessy said that he spoke with Mr. Weaver regarding his recent retirement and that the Pension Office was never notified of his departure. Mr. Hennessy asked Mr. Daragjati if the Board can approve the payment and start his retirement once the paperwork is received.

Motion for Mr. Hennessy to execute the warrants once the Pension office receives the paperwork and Mr. Dulaney provides the final numbers by Mr. Harris, seconded by Mr. Smith. Motion passed 3-0.

Attorney's Report:

Summary Plan Description & DROP FAQ (Tabled) - Mr. Daragjati is waiting on ordinance issue to be resolved. He does not want to present a final copy until the finalized.

Mr. Daragjati distributed a disclosure check list that his firm has prepared and stated that our Plan is in Compliance.

Actuary's Report:

No report

Performance Monitor Report – Jeff Swanson, Southeastern Advisory

Quarterly Portfolio Review - Mr. Swanson advised that the total fund was valued at \$53,421,832 as of June 30, 2015.

He indicated the total asset allocation for the portfolio as of June 30, 2015 was 48.8% in Domestic Equities, 14.5% in International Equities, 7.3% in Absolute Returns, 17.1% in Fixed Income, 10.8% in Real Estate and 1.5% in Cash.

Mr. Swanson reported Vanguard 500 Index returned 0.3% for the quarter vs. 0.3%, placing it in the 42nd percentile. On a one year basis that portion of the portfolio returned 7.3% vs. 7.4% for the benchmark, placing it in the top 28th percentile.

Highland Capital (formerly ICC Capital) returned 0.2% for the quarter vs. 0.1% for the benchmark, placing it in the 61st percentile. On a one year basis, that portion of the portfolio returned 8.6% vs. 7.4% for the benchmark, placing it in the 15th percentile.

New Amsterdam returned 1.8% for the quarter vs. -0.3% for the benchmark, placing it in the top 1st percentile. On a one year basis that portion of the portfolio returned 12.0% vs. 5.9% for the benchmark, placing it in the 1st percentile.

Euro Pacific Growth returned 1.1% for the quarter vs. 0.6% for the benchmark, placing it in the top 52nd percentile. On a one year basis that portion of the portfolio returned 1.0% vs. -4.2% for the benchmark, placing it in the top 19th percentile.

Oakmark International returned -1.1% for the quarter vs. 0.6% for the benchmark, placing it in the top 13th percentile. On a one year basis that portion of the portfolio returned -2.5% vs. -4.2% for the benchmark, placing it in the 40th percentile.

Investment Manager Schedule – Mr. Swanson and Mrs. Ostrander prepared an Investment Manager Presentation schedule for review. This will allow the manager's time to prepare their travel reservations. After discussion, the Board approved the schedule for posting.

Plan Administrator's Report:

Mr. Williams distributed the 2016 meeting date schedule to all present.

Mr. Williams updated the Board on the return of the Annual mailing. He stated that Mrs. Ostrander will call the remaining retirees and inform them that their October payment will be stopped.

Mr. Williams presented the Audit Engagement letters for GSK. He noted that the price has not changed. After review by Mr. Daragjati, Mr. Harris made a motion to execute the documents, seconded by Mr. Smith. Motion carried 3-0.

New Business:

None

Old Business:

Custodial Selection – Mr. Williams reports that Fifth Third contacted him stating that they will lower their fees from 4 to 2 basis points. They will honor this fee with the two other City Plans that they currently work with, if the Pension Plan decides to hire them.

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Mr. Hennessy recommended moving forward with Fifth Third, confirming that this fee is locked in for three years and that they will issue monthly retiree monthly confirmations. Mr. Swanson was asked if he has any current clients with either Regions or Fifth Third and he replied that he has clients with both firms. He believes Fifth Third can offer lower fees because they do everything in house. After Board discussion, Mr. Harris made a motion to hire Fifth Third when Administratively practical; motion was seconded by Mr. Harris. Motion carried 3-0. Mr. Swanson also suggested that we transfer assets in the middle of the quarter (November) and have Fifth Third start in January so all retirees will only receive one 1099R. Mr. Daragjati will coordinate with Fifth Third and prepare a contract.

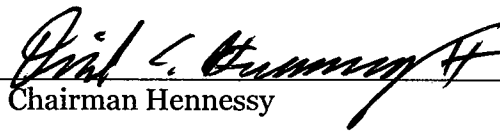
Open Discussion:

Mr. Hennessy asked about the travel policy that we adopted some time ago, stating that a trustee cannot attend a conference unless they have attended the majority of the meetings. Mr. Williams said that he will look into this matter.

Adjournment:

Being there was no other business; Mr. Hennessy adjourned the meeting at 3:42 PM.

Approved: _____


Chairman Hennessy

Date: 10-13-15