

City of Lauderhill Police Officers' Retirement Plan
Minutes
November 06, 2013
10:00 a.m.

Call to Order / Roll Call:

Mr. David Hennessy called the meeting of the City of Lauderhill Police Officers' Retirement Plan to order at 10:10 a.m. at the City of Lauderhill Police Department.

Members Present:

David Hennessy - Chairman, Michael Lucas – Secretary (arrived at 10:18 a.m.), Gary Celetti (left at 10:40 a.m.) & Floyd Harris – Trustees.

Absent & Excused:

Mr. Kennie Hobbs

Others Present:

Stu Kaufman, Board Attorney - Klausner, Kaufman, Jensen & Levinson; Steve Stack – ICC Investment Manager; Dave Williams & Patty Ostrander – Precision Pension Administration.

Public Discussion:

None

Consent Agenda: Warrant Ratification / Approval:

Approval of Minutes:

The Board of Trustees reviewed the minutes for the October 02, 2013 meeting. Mr. Hennessy asked if there were any changes required to the minutes. Mr. Harris made a motion to approve the minutes as outlined, seconded by Mr. Celetti. Motion passed 3-0. (Mr. Lucas was not present for this vote).

Warrant 322

Payment of \$1,121.00 to Klausner, Kaufman, Jensen & Levinson for legal services through September 2013. Motion by Mr. Celetti to approve as outlined, seconded by Mr. Harris. Motion passed 4-0.

Warrant 323

Payment of \$13,812.22 to ICC Capital Management for Quarterly Management Fees. from period 07-01-13 through 09-30-13. Motion by Mr. Harris to approve as outlined, seconded by Mr. Lucas. Motion passed 4-0.

Warrant 324

Payment of \$800.00 to Dulaney & Company, Inc. for Actuarial services through September 2013. Motion by Mr. Celetti to approve as outlined, seconded by Mr. Harris. Motion passed 4-0.

Warrant 325

Payment of \$9,826.00 to Southeastern Advisory Services for Investment Consulting Services for Third Quarter. Motion by Mr. Harris to approve as outlined, seconded by Mr. Celetti. Motion passed 4-0.

Warrant 326

Payment of \$272.67 to Floyd Harris for FPPTA Trustee School Reimbursement. Motion by Mr. Celetti to approve as outlined, seconded by Mr. Lucas. Motion passed 4-0.

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Warrant 327

Payment of \$470.00 to Dulaney & Company, Inc. for Actuarial services through October 2013. Motion by Mr. Celetti to approve as outlined, seconded by Mr. Lucas. Motion passed 4-0.

Warrant 328

Payment of \$6,424.80 to New Amsterdam Partners, LLC for Quarterly Management Fees. from period 10-01-13 through 12-31-13. Motion by Mr. Celetti to approve as outlined, seconded by Mr. Harris. Motion passed 4-0.

Warrant 329

Payment of \$990.00 to Klausner, Kaufman, Jensen & Levinson for legal services through October 2013. Motion by Mr. Celetti to approve as outlined, seconded by Mr. Harris. Motion passed 4-0.

ICC - Investment Manager Report:

Mr. Stack updated the Board on the recent changes within the company.

Mr. Stack, indicated that as of September 30, 2013, the portfolio had a market value of \$11,051,359. The allocation at the end of the quarter based on each asset class is as follows: 7.8% in cash, 26.8% in growth equity and 65.4% in value equity.

Investment performance for the quarter by asset category is as follows: value 4.44% vs. the benchmark of 6.02%, and growth 7.43% vs. the benchmark of 6.02%, which equates to a quarterly return of 5.33% vs. 6.02%.

The investments return on a fiscal year basis - value 25.54% vs. the benchmark of 20.91%, Growth 26.44 % vs. the benchmark of 20.91%, which equates to an annual return of 25.38% vs. 20.91%.

Attorney's Report:

- Mr. Kaufman informed the Board that Mr. Klausner declined to move forward with the issue raised by Mr. Gordon at the October 02, 2013 meeting. Mr. Kaufman advised since that meeting the City filed an injunction in the matter. Mr. Kaufman is comfortable with the position that the Board is taking. Trustees commented that they were approached regarding this issue. Mr. Kaufman suggested that the Trustees invite the members to the meeting so they can formally be heard and air any grievances.
- Mr. Kaufman discussed the status of Salem Trust. The displeasure with the conversion was universally agreed by all present. Mr. Kaufman suggested the following options: Remain with Salem Trust, put out a RFP and / or contact Salem Trust and ask for a reduction in fees. It was reported by Mrs. Ostrander that Mr. Swanson was in the process of preparing a list of alternative custodians for the Board to consider.
- Mr. Hennessy asked Mr. Williams to confirm that the direct payment for Salem Trusts services has been suspended. Mr. Williams indicated that Ms. Russo did in fact confirm that due to the conversion failures, the June and September 2013 quarters have not been billed. Ms. Russo indicated that she will make the necessary change to bill for services effective the quarter ending June 30, 2013 and going forward. Mr. Hennessy expressed his desire for a fee reduction.

Actuary Report:

- Not present, no report provided.

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Plan Administrator's Report:

- Mrs. Ostrander presented three new members for acceptance into the Plan: Richard Clark, Jennifer Deveaugh & Taylor Frank. Mrs. Ostrander reflected the documentation was received shortly before the meeting. A detailed review will follow to ensure all the required documents were transmitted & received. Motion to accept these members by Mr. Harris, seconded by Mr. Lucas. Carried 3-0. (Mr. Celetti not present for this vote).
- Mr. Williams congratulated Mr. Hennessy & Mr. Celetti on their re-election to the Board. Mr. Williams provided the Notice of Re-appointment to the City Clerk's office. Mr. Williams reviewed the Nomination / Election process and advised that ample notice was provided to the membership via the Pension website and the bulletin board housed within the Police Department.

New Business

- None

Old Business

- At the October 02, 2013 meeting, the Board asked Mr. Williams for a billing breakdown for the letter of Engagement with GSK. Mr. Williams followed up with Mr. Clement Johns who confirmed there was a nominal increase of \$500.00 for the Audit. Mr. Williams through negotiations was able to secure a multi-year agreement for 2013-2015 with no additional increase. Mr. Williams recommended signing the multi year letter of engagements & Mr. Kaufman agreed.
- Motion to approve Engagement for Bookkeeping by Mr. Harris, seconded by Mr. Lucas. Carried 3-0. (Mr. Celetti not present for this vote).
- Motion to approve the Engagement for Audit by Mr. Harris, seconded by Mr. Lucas. Carried 3-0. (Mr. Celetti not present for this vote).
- Motion to approve Engagement for State Report by Mr. Harris, seconded by Mr. Lucas. Carried 3-0. (Mr. Celetti not present for this vote).

Open Discussion:

- None

Adjournment:

Being there was no other business; the meeting was adjourned at 11:00 a.m.

Approved: _____

Paul C. Hennessy II
Chairman Hennessy

Date: _____

12-04-13