

**City of Lauderhill Police Officers' Retirement Plan  
Minutes  
June 05, 2013  
10:00 A.M.**

**Roll Call:**

Mr. David Hennessy called the meeting of the City of Lauderhill Police Officers' Retirement Plan to order at 10:07 a.m. at the City of Lauderhill Police Department.

**Members Present:**

David Hennessy - Chairman, Michael Lucas – Secretary & Floyd Harris - Trustee.

**Absent & Excused:**

Mr. Gary Celetti & Mr. Kennie Hobbs - Trustee

**Others Present:**

Adam Levinson – Klausner, Kaufman, Jensen & Levinson - Board Attorney (left at 11:03 a.m.); Dave Williams & Patty Ostrander – Precision Pension Administration, & Jeff Swanson – Southeast Advisory (left at 11:49 a.m.)

**Consent Agenda: Warrant Ratification / Approval:**

**Approval of Minutes:**

The Board of Trustees reviewed the minutes for the May 08, 2013 meeting. Mr. Hennessy asked if there were any changes required to the minutes. Mr. Harris made a motion to approve the minutes as outlined, seconded by Mr. Lucas. Motion passed 3-0.

**Warrant 302**

Payment of \$500.00 to FPPTA for Michael Lucas to attend the June conference. Motion by Mr. Harris to approve as outlined, seconded by Mr. Lucas. Motion passed 3-0.

**Warrant 303**

Payment of \$500.00 to FPPTA for Kennie Hobbs to attend the June conference. Motion by Mr. Harris to approve as outlined, seconded by Mr. Lucas. Motion passed 3-0.

**Warrant 304**

Payment of \$1,110.00 to Klausner, Kaufman, Jensen & Levinson for legal services through May 31, 2013. Motion by Mr. Harris to approve as outlined, seconded by Mr. Lucas. Motion passed 3-0.

**Southeastern Advisory Report:**

Mr. Swanson advised that the total fund was valued at \$38,772,740 as of March 31, 2013.

Mr. Swanson indicated the total asset allocation for the portfolio as of March 31, 2013 was 13.6% in absolute returns, 26.2% in fixed income, 40.2% in domestic equities, 13.0% in international equities, and 4.4% cash.

ICC Capital returned 11.8% for the quarter vs. 11.0% for the benchmark, placing it in the 13<sup>th</sup> percentile. On a one year basis, that portion of the portfolio returned 15.3% vs. 14.4% for the benchmark, placing it in the 20<sup>th</sup> percentile. ICC Capital returned 9.7% and 4.4% respectively on a three and five year basis. During that same time frame, the Benchmark returns were 12.9% and 6.2% respectively.

Euro Pacific Growth returned 2.9% for the quarter vs. 5.1% for the benchmark, placing it in the 46<sup>th</sup> percentile. On a one year basis that portion of the portfolio returned 9.6% vs. 11.3% for the

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benchmark, placing it in the 37<sup>th</sup> percentile. On a three and five year basis, the return was 5.7% and 5.0% vs. 1.4% and -0.9% respectively placing it in the 28<sup>th</sup> percentile and 22<sup>nd</sup> percentile.

Oakmark International returned 5.4% for the quarter vs. 5.1% for the benchmark, placing it in the 15<sup>th</sup> percentile. As this is a new addition to the portfolio there are no longer term historical numbers.

Mr. Swanson presented & reviewed the Revised Statement of Investment Policy Goals & Guidelines. Changes were limited to the Absolute Return Objective and Market Return Objective. Mr. Swanson also updated the Asset Allocation. After discussion, it was suggested that Mr. Swanson add a column for permissible ranges to the Asset Allocation page. Motion to adopt the revised Investment Policy Goals & Guidelines by Mr. Harris, seconded by Mr. Lucas. Motion passed 3-0. Mr. Williams will file accordingly with the Plan Sponsor & the State of Florida once Mr. Hennessy signs the final document. Mr. Williams also will update the Plan website.

Mr. Swanson advised the Board that Todd Borden from Southeast Advisory has an appointment with ICC on June 26<sup>th</sup> to perform a Due Diligence review. Mr. Swanson will report the findings to the Board when they are available.

Mr. Swanson stated that due to the concern with ICC, he would recommend that the Board consider a passive Core Fund. Mr. Swanson presented two options; Vanguard Admiral and Signal Mutual Funds. Both products were reviewed in detail & cost options examined. Mr. Swanson reflected that he would like to transfer \$3M from ICC to Signal Mutual Fund. Further, Mr. Swanson would like to revise the new cash inflow to Vanguard 75% and 25% to New Amsterdam. After considering the foregoing, Mr. Harris made the motion to approve, seconded by Mr. Lucas. Motion passed 3-0. Mr. Swanson will provide instruction letters to Mr. Williams for the Chairman to execute & distribute accordingly.

Mr. Williams thanked Mr. Swanson for his continued work with the Plan & the due diligence exhibited. That sentiment was echoed by the trustees that were present.

**Attorney's Report:**

Mr. Levinson explained SB 50 which requires public input at Board meetings. The policy will be forthcoming.

Mr. Levinson also reviewed the provisions of SB 534 which will require further actuarial work.

A brief update of legal cases was presented orally by Mr. Levinson.

**Plan Administrator's Report:**

Mr. Williams asked the trustees along with Mr. Levinson for clarification on the upcoming Trustee election. The issue was the duration of the nomination process prior to the election. The Board & Mr. Levinson concurred that the nomination period should remain open for five business days.

Mr. Williams reminded the trustees to turn in their completed Financial Forms.

**New Business**

New Member Physicals

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Mr. Williams inquired if Pension physicals were still part of the new member process. Mr. Williams thought that the Board was going to accept the cities pre-employment physical in lieu of spending additional funds for a Pension physical. Mr. Williams was asked to contact the City of Lauderhill Human Resource Director regarding the details of the pre-employment physical for new police officers.

**Housing Authority Presentation**

Tabled – Mr. Hennessy directed this matter to be moved to Old Business on the next agenda.

**Old Business**

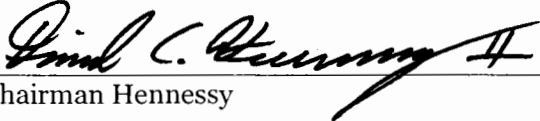
Meeting Schedule – Tabled no action

**Open Discussion:**

None.

**Adjournment:**

Being there was no other business; the meeting was adjourned at 11:52 a.m.

Approved:   
Chairman Hennessy

Date: 07-10-13