

**City of Lauderhill Police Officers' Retirement Plan
Minutes
March 06, 2013
10:00 A.M.**

Roll Call:

Mr. David Hennessy called the meeting of the City of Lauderhill Police Officers' Retirement Plan to order at 10:12 a.m. at the City of Lauderhill Police Department.

Members Present:

David Hennessy - Chairman, Floyd Harris & Kennie Hobbs – Trustees.

Absent & Excused:

Mr. Gary Celetti & Mr. Michael Lucas - Trustees.

Others Present:

Shaun Malvin – Klausner, Kaufman Jensen & Levinson - Board Attorney; Dave Williams & Patty Ostrander – Precision Pension Administration & Jeff Swanson – Southeastern Advisory, Investment Consultant.

Consent Agenda: Warrant Ratification / Approval:

Approval of Minutes:

The Board of Trustees reviewed the minutes for the February 06, 2013 meeting. Mr. Hennessy asked if there were any changes required to the minutes. Mr. Hobbs then made a motion to approve the minutes. Mr. Harris seconded the motion. The motion passed 3-0.

Warrant 285

Payment of \$5,606.69 per month to newly retired member Darryl King. Mr. Williams advised that this benefit was previously approved by the Board, and this was a DROP transfer to Retirement. Motion by Mr. Harris to approve as outlined, seconded by Mr. Hobbs. Motion passed 3-0.

Warrant 286

DROP Plan Rollover in the amount of \$64,161.79 to Darryl King. Mr. Williams indicated the DROP account balance was obtained by Dulaney & Co. Motion by Mr. Hobbs as outlined, seconded by Mr. Harris. Motion passed 3-0.

Warrant 287

A one-time payment of \$75,000.00 to Darryl King – DROP Plan direct distribution request. Mr. Williams indicated the DROP account balance was obtained by Dulaney & Co. Motion by Mr. Hobbs to approve as outlined, seconded by Mr. Harris. Motion passed 3-0.

Warrant 288

Payment of \$6,100.00 to Goldstein Schechter Koch for Progress Billing for Audit. Motion by Mr. Harris to approve as outlined, seconded by Mr. Hobbs. Motion passed 3-0.

Warrant 289

Payment of \$1,960.00 to Dulaney & Company, Inc. for Actuarial services through January 2013. Motion by Mr. Hobbs to approve as outlined, seconded by Mr. Harris. Motion passed 3-0.

Warrant 290

Payment of \$60.00 to FPPTA for Re-Certification fees (2011 & 2012) for Floyd Harris. Motion by Mr. Hobbs to approve as outlined, seconded by Mr. Harris. Motion passed 3-0.

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Warrant 291

Payment of \$1,971.25 to Klausner, Kaufman, Jensen & Levinson for legal services through February 28, 2013. Motion by Mr. Hobbs to approve as outlined, seconded by Mr. Harris. Motion passed 3-0.

Warrant 292

Payment of \$4,342.55 to New Amsterdam Partners, LLC for Quarterly Management Fees from period 01-02-13 through 03-31-13. Motion by Mr. Hobbs to approve as outlined pending Mr. Williams contract review, seconded by Mr. Harris. Motion passed 3-0. Note: Payment method was prescribed as contracted.

Attorney's Report:

Mr. Malvin spoke in regard to the upcoming Educational Conference sponsored by his firm. Mr. Malvin indicated that there were no ethical issues for the Board to consider by attending.

Actuary's Report:

Mr. Dulaney is in the process of finalizing a buyback calculation for Mr. Dagmar Reyes.

Mr. Dulaney stated that he will have the benefit statements prepared for the next meeting if provided the statistical exhibit by Goldstein Schechter Koch. Mr. Williams indicated that Mr. Clement Johns from GSK advised him that he finalized the statistical exhibit with the assistance of the City of Lauderhill – Finance Department. Mr. Williams formally thanked the staff for assisting in this matter.

Mr. Dulaney and Mr. Doug Beckendorf, State of Florida are still ironing out their differences with the Actuarial Valuation as it relates to prior service credit. Mr. Dulaney felt closure was imminent.

Mr. Hennessy advised Mr. Dulaney that the Board recently decided to scale back his attendance from monthly meetings. Mr. Hennessy reflected that this was nothing more than a cost saving measure. Mr. Dulaney will attend meetings on a quarterly basis and or as needed. Mr. Dulaney indicated that he was informed of the change by the Plan Administrator and understood the reasoning behind the action.

Southeastern Advisory Report:

Mr. Swanson advised that the total fund was valued at \$36,356,451 as of December 31, 2012. Mr. Swanson provided a snap shot balance as of March 05, 2013 being \$37,940,000.

Mr. Swanson indicated the total asset allocation for the portfolio as of December 31, 2012 was 14.6% in absolute returns, 30.3% in fixed income, 38.1% in domestic equities, 13.3% in international equities, and 3.7% cash.

Mr. Swanson reviewed the total fund performance. For the quarter the total fund returned 3.8% vs. the target index of 1.1%. That stellar return placed the fund in the top 1st percentile. On a longer term basis of one year, the fund return was 14.8% vs. the target index of 12.0%, that return placed the fund in the 2nd percentile. On a three and five year basis, the plan returned 7.9% and 2.7% respectively.

ICC Capital returned 3.8% for the quarter vs. 0.1% for the benchmark, placing it in the 2nd percentile. On a one year basis, that portion of the portfolio returned 16.4% vs. 16.4% for the benchmark, placing it in the 32nd percentile. ICC Capital returned 7.8% and 0.5% respectively on a three and five year basis.

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Euro Pacific Growth returned 5.7% for the quarter vs. 6.6% for the benchmark, placing it in the 70th percentile. On a one year basis that portion of the portfolio returned 19.6% vs. 17.3% for the benchmark, placing it in the 37th percentile. On a three and five year basis, the return was 5.0% and -0.8% vs. 3.6% and -3.7% respectively placing it in the 33rd percentile and 19th percentile.

Oakmark International returned 13.8% for the quarter vs. 6.6% for the benchmark, placing it in the top 1st percentile. As this is a new addition to the portfolio there are no longer term historical numbers.

Mr. Hobbs asked if the Board would be interested in allocating additional funds to the Lauderhill Housing Authority Bond Program. Mr. Swanson indicated that it would be reasonable for the Board to consider. Mr. Hobbs will ask a staff member to attend the April meeting to provide a presentation.

Mr. Swanson briefed the board that Salem Trust is converting their internal computer systems. Mr. Swanson indicated that all accounts will be issued new account numbers.

Plan Administrator's Report:

Mr. Williams presented the State Report to the Board. Mr. Williams indicated that the supplemental pages to the report are being completed by representatives of GSK. Mr. Malvin indicated that it would be best for the board to execute the State Report and file it on time. Motion by Mr. Hobbs directing the Chairman & the Board Secretary to execute the State Report as presented. That motion was seconded by Mr. Harris. Motion passed 3-0.

Mr. Williams advised that web access to the Salem Trust accounts were completed as per the Board's request. Mr. Harris & Mr. Hennessy are now authorized users. Mr. Williams stated that if additional members want access to kindly let him know.

Mr. Williams advised that both the JP Morgan and Principal Real Estate Accounts have been established. Mr. Williams thanked Mr. Swanson for his assistance in the transition.

Mr. Williams was assisting Mr. Reyes in a buyback of service. While doing so, it was noted that there was no buyback agreement form adopted by the Board. Mr. Williams contacted Mr. Kaufman and reviewed the matter. Mr. Kaufman felt it would prudent to develop such a form. Mr. Williams is preparing a draft for Mr. Kaufman to review. Upon legal review & approval, it will be presented to the Board for a formal adoption.

Mr. Williams presented Principal web access forms for Mr. Hennessy to approve & execute.

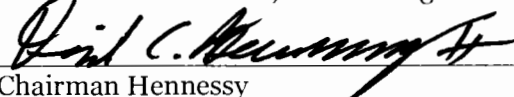
Mr. Williams stated that he has been assisting Mr. Bobby Epstein who recently tendered his resignation. Mr. Epstein was pursuing multiple buyback calculations, all of which was conducted by Mr. Dulaney. The cost for those scenario buybacks will be borne by the member.

Open Discussion:

None.

Adjournment:

Being there was no other business; the meeting was adjourned at 11:13 a.m.

Approved: 
Chairman Hennessy

Date: 04-03-13